Transportation/Facilities Workgroup
EMSSTAR Workgroup – Meeting Notes

July 12th, 2005, 1:30 – 3:30 pm
Maine Emergency Medical Services Office
500 Civic Center Drive
Augusta, Maine

Present:
Joanne LeBrun, Tri-County EMS
Jim McKenney, EMT-P, Crown Ambulance
Drexell White, EMT-P, Maine EMS
Gary Utgard, EMT-P, Sanford Fire Dept
Bob Johnson, LifeFlight of Maine
Rick Cheverie, Bangor Fire Dept
Paul Liebow, Region 4 EMS
Perry Jackson, EMT-P, Crown Ambulance
Chief Roy Woods, Caribou Fire/EMS

Not Present:
Chief Jim Farrell, Augusta Fire Dept.
Joseph Moore, Mid Coast EMS
Richard Doughty, EMT-P, Meridian Mobile Health
Paul Knowlton, EMT-P, Meridian Mobile Health

1. **Review/Approval of Notes from 6/21 meeting**

   a. Minutes approved by group

2. **Review samples of "Run Reports" being supplied by Rick and Drexell**

   a. National model for rural areas using GPS for first responders? Full time EMS employees can respond to any call anywhere in the state in order to improve the response times.

3. **Verify priorities est. on June 21st and begin discussion of recommendations in order of priority**

   a. **Recommendation 4.4.d** *"Modify the Maine EMS Prehospital Treatment Protocols to authorize all EMS providers statewide to request air medical transport units without online medical direction" stated by group as the first priority."*

      i. Since each region may have their own policy surrounding this topic – each region should be contacted, by the workgroup, to see what their policy states (if any).

ii. Workgroup recommends the following protocol to be recommended to either the MPB and EMS Board (whichever meets first):

1. **"Licensed EMS providers are authorized to request air medical transport. If there is any question regarding the appropriate response regarding air transport, contact online medical control. Personnel calling air medical transport must have taken the Maine EMS approved ground safety course."**
2. Workgroup to review above protocol draft (in conjunction with the region protocol provided), disseminate to entire workgroup, and vote on adoption at the next meeting.

b. **Recommendation 4.4.a & b:** *"Develop a strategy and a program to analyze the response times statewide and distribute the information to each agency" & "Revise the rules and regulations to eliminate the 20 min annual average response time. In its place, require all EMS agencies to develop a stated response goal using contemporary methodology based on a specific needs assessment for their response area. This report should be reviewed during the annual licensure renewal process"*

i. Definition of "response time" – per the Run Report Manual pg 18; "from when the unit leaves the station and is in route to the scene…when the ambulance arrives at the destination (or scene)"
ii. Because the response time number (20) is so arbitrary, nothing is done with the information that is currently gathered. Problems could be recognized by looking at those numbers.
iii. Group suggested using past performance to track current numbers to judge how a region is performing.
iv. Parameters can be flagged within the data to monitor if problems are occurring, however, there would need to be funding to have someone responsible for monitoring those queries.
v. What is the MIC definition for response time? No clear parameters for how the run report calculations are made.
vi. Workgroup would like to have Jeri Kahl attend the next meeting to answer data and data collection questions.
vii. Electronic run reports, to be implemented within 6 months, will allow information to be instantly gathered, however, what can actually be done with those numbers.
viii. Develop a consensus on what data should be collected (what would be useful) and then have that built into the new run report program.
ix. Workgroup would like Jeri Kahl explain output reports, what data is being collected and how the info is gathered and reported on.

This would give group a better idea of what questions to ask and whether or not this process needs to be adjusted in any way

x. Getting the right sets of numbers would allow important problems to be identified and focused on that might otherwise not be identified.

xi. Group would like to speak with Jeri Kahl regarding the actual data and collection of that data before dealing with recommendation 4.4. b.

4. **Plan Next Meeting**

i. Assignments for next meeting
1. Drexell to contact Jeri Kahl regarding attending the next meeting for a possible Q&A session.
ii. Agenda for next meeting dependant on the attendance of Jeri Kahl.
iii. **Next meeting date: August 9th, 1:30 – 3:30pm.**